

BRUNSWICK HILLS TOWNSHIP TRUSTEES
REGULAR MEETING
October 28, 2025

The Brunswick Hills Township Board of Trustees met in regular session on Tuesday, October 28, 2025 at Brunswick Hills Township Town Hall.

Trustee Vice-Chair Ryan Nixon, Trustee Patrica Murphy, Zoning Inspector Daryl Lucien, Fire Chief Anthony Strazzo, and Police Chief Tim Sopkovich present.

Trustee Vice-Chair Nixon called the meeting to order at 7 PM, noting that the meeting was properly advertised.

PRESENTATION:

Swearing in of Part-time FF Allison Walsh.

Swearing in of PO Kyle Bachman.

MINUTES:

Murphy moved to approve the October 14, 2025 regular meeting minutes. Nixon seconded. Murphy – yes. Nixon – yes. Motion carried.

DEPARTMENT REPORTS:

Zoning Department:

Trustee Nixon presented the permit fee report from Zoning.
15 Applications for a total of \$4,949.43.

Police Department:

Chief Sopkovich made a request for approval for up to \$1,500.00 to have the current closet that holds their server renovated to make room for a server rack to hold two more servers that are needed to accommodate the new Axon body cameras. Nixon moved to approve the preliminary expense of up to \$1,500.00 for the renovation of the current server closet at the PD. Murphy seconded. Murphy – yes. Nixon – yes. Motion carried.

Chief Sopkovich thanked the community for the fundraising efforts for the family of one of the BHP officers, Ray Nicolai. The fundraising was led by Cools Beans and The Human Bean. Trustee Nixon also thanked everyone. Audience member Kimberlee stated she believed the totals were The Human Bean with \$7,500 and Cools Beans with \$500.

Fire Department:

Chief Strazzo started by stating it is National First Responder Day. He continued by thanking all the current and past first responders here in the Township for their service to the community.

Chief Strazzo requested 6 personnel to attend Pump Operations training at the City of Brunswick on 11-4-2025 from 9:00 to 17:00 hrs. The course is free; the only cost is the time to attend. The training is being provided by the Ohio Fire Academy. Murphy moved to approve 6 personnel to attend the Pump

Operations Training. Nixon seconded. Murphy – yes. Nixon – yes. Motion carried.

Chief Strazzo requested a PO to Med Alliance Group in the amount of \$2,995.00 from line item 2281-760-740-0000 Machinery, Equipment, Furniture (EMS) for the purchase of a Ring Rescue Kit. Chief Strazzo noted that \$1,400.01 would be reimbursed through the EMS grant. Murphy moved to approve the PO request to Med Alliance Group in the amount of \$2,995.00. Nixon seconded. Murphy – yes. Nixon – yes. Motion carried.

Chief Strazzo requested to close PO #48 Medina County Sanitary Engineer and issue a new PO for the balance of line item #2192-220-352-0000 Water and Sewage. Nixon moved to approve the request to close PO #48 and open a new PO for the balance. Murphy seconded. Murphy – yes. Nixon – yes. Motion carried.

Chief Strazzo stated he has also requested for several PO's that are no longer needed to be closed by the Fiscal Officer.

Chief Strazzo made several announcements.

Township Halloween Bon Fire Event was October 25th at Plum Creek Park. Thank you to the following for making our Open House a success:

Brunswick Hills Firefighters' Association

Medina County Park District

Hickory Ridge Cinemas

Brunswick Hills Service Department

Township Resident Mr. Vachon

Mapleside Farms

Township Trustees

Brunswick Hills Police Auxiliary Officer that helped with parking and traffic

Chief Strazzo mentioned that deer are active this time of year and noted a recent accident on Interstate 71 involving a deer. He reminded residents to be cautious and slow down to help avoid accidents.

Chief Strazzo noted a social media post involving a potential gas leak. He urges everyone that, if you have a concern, call the non-emergency number 330-225-2081, or 911 if it is an emergency. Posting it on social media is not the place to report this information and causes a delay in our response, as well as the inability to ask follow-up questions.

Chief Strazzo also thanked the staff at BAT TV for the production of the Fire Alarm series, there are 6 episodes. They did an exceptional job and we appreciate their work.

Service Department:

None.

TRUSTEE REPORTS:

Christina Kusnerak:

None.

Ryan Nixon:

Trustee Nixon read an email response the Board had received regarding an earlier conversation about resident concerns about semi-trucks traveling down Township roads at high rates of speed. In addition, having to do with the Townships ability to put up and enforce “No Thru Trucks” signs.

Trica Murphy:

None.

FISCAL OFFICER:

Trustee Nixon presented the Payment Listing for Payroll in the amount of \$76,589.86. Nixon moved to approve payroll in the amount of \$76,589.86. Murphy seconded. Murphy – yes. Nixon – yes. Motion carried.

Trustee Nixon presented the Warrant Payment Listing in the amount of \$144,379.59. Murphy noted that that amount is for the entire month, some of which have already been approved. Nixon said that we will table this until later in the meeting when we are able to recalculate the listing for the correct total. Murphy confirmed that the payments to be approved tonight are for payment advice numbers 30213 through 30267.

Trustee Nixon presented and moved to approve BC #100-2025 in the amount of \$30,000 for medical hospitalization Insurance. Murphy seconded. Murphy – yes. Nixon – yes. Motion carried.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

MISCELLANEOUS & CORRESPONDENCE:

None.

UPCOMING MEETINGS:

Trustees:	11/11/2025
BZA:	11/5/2025
Zoning Commission:	11/20/2025
CLUP:	11/3/2025 @ 6:30 PM

PUBLIC INPUT:

Thomas DeCastra 358 Topaz Lane, Chairman of the Zoning Commission. Mr. DeCastra stated the reasons the Zoning Commission meeting was moved from its typical meeting night to November 20th for this month.

Billy Hudson 314 Pearl Rd. Mr. Hudson stated there were weight limit signs on the Township roads in the past. He also stated he started the Township Bon Fire at Plum Creek Pkwy.

OFF CAMERA:

Nixon moved to go off camera at 7:32 PM for the purpose of signing the Warrants & Purchase Orders

and any other business brought before the Board. Murphy seconded. Nixon – yes. Murphy – yes. Motion carried.

Nixon moved to approve the warrant listing dated October 28, 2025, in the amount of \$101,934.81. Murphy seconded. Nixon – yes. Murphy – yes. Motion carried.

Murphy moved to adjourn. Nixon seconded. Murphy – yes. Nixon – yes. Motion carried. Adjourned at 7:57 PM.

Christina Kusnerak, Trustee Chair

Ryan Nixon, Trustee Vice-Chair

Patrica Murphy, Trustee

Bob Roksandich, Fiscal Officer